

## Introduction

Chuo Precision Industrial Co., Ltd. (hereinafter called "Chuo Precision Industrial" ) keeps the customers' personal information for delivery of our services.

Chuo Precision Industrial protects such personal information confidential in order to provide increasing senses of reliability and security to our customers.

Chuo Precision Industrial complies with regulations regarding to the privacy policy and handle the personal information properly.

## 1. Acquisition of Personal Information

Chuo Precision Industrial obtains personal information through the quotation requests and inquiries, purchase orders, exchange of name cards by our sales personnel and at the exhibition.

## 2. Use of Personal Information

Chuo Precision Industrial uses the customers' personal information only within the range for achieving the following purposes.

To use the personal information for any purpose other than followings, Chuo Precision Industrial obtains his or her consent in prior.

(1) For sending answers to customer's inquiry requests and consultation requests and for sending materials

(2) For delivery of products ordered

(3) For sending exhibition schedules, new products information, various data regarding products and services, and for sales promotion activities

## 3. Safety Management of Personal Information

Chuo Precision Industrial takes necessary and appropriate procedures to prevent a leak, loss, and damage of personal information and to safely manage the personal information.

## 4. Delegation of Personal Information

When handling any partial or whole personal information is delegated to any third party, Chuo Precision Industrial will take impartial investigation on such third party, in order to safely manage the delegated personal information. Moreover, Chuo Precision Industrial will supervise the third party as much as necessary.

## 5. Provision of Personal Information to a Third Party

Chuo Precision Industrial does not provide any personal information to any third party without obtaining his or her consent in advance, unless provision is designated in accordance with laws such as Privacy Protection Law.

## 6. Disclosure and Correction of Personal Information

Chuo Precision Industrial immediately discloses the personal information upon disclosure request from the said person.

At that time, identification of the person is required for disclosure.

If a person requests correction, adding, and deletion of the personal information due to errors in contents, Chuo Precision Industrial immediately comply with the request.

At that time, identification of the person is required to comply with the request.

If you have any request or questions regarding our privacy policy, please contact us at the following contacting number.

[Contact information] Management department, Chuo Precision Industrial Co., Ltd.

E-mail : [info-p@chuo.co.jp](mailto:info-p@chuo.co.jp)

## 7. Amendment of the Policy

The content of this policy is a subject of amendment.

Amended contents become effective at the point of indication on this site, unless otherwise stated differently by Chuo Precision Industrial Co., Ltd.

Date of enactment: April 1, 2007  
Latest revised date: Sept. 1, 2008  
Chuo Precision Industrial Co., Ltd.  
President Masayuki Niikawa